

JOB INTERVIEW APPEARANCE CHECKLIST

- _____ 1. Smile
- _____ 2. Good eye contact
- _____ 3. Positive and enthusiastic attitude, it shows
- _____ 4. Clothes appropriate to the work
- _____ 5. Buttons buttoned, zippers zipped
- _____ 6. Clothes clean, wrinkle-free, and in good repair
- _____ 7. Shoes appropriate and polished
- _____ 8. No sunglasses
- _____ 9. Hair clean and neatly combed
- _____ 10. Body clean and odor-free
- _____ 11. Teeth brushed
- _____ 12. Clean-shaven or beard/mustache neatly trimmed
- _____ 13. Perfume or after shave lotion not too strong
- _____ 14. Make-up not overdone
- _____ 15. Tattoos covered if possible